



**Vacation Bible School – August 16-20, 2021**



**Welcome Back Sunday – September 12, 2021**

**Reports to the 278<sup>th</sup> Annual Parish Meeting of  
Christ Episcopal Church, Guilford, Connecticut**

**February 7, 2022 – Recessed  
Reconvened – May 1, 2022**

## AGENDA

### 278<sup>TH</sup> ANNUAL PARISH MEETING OF CHRIST EPISCOPAL CHURCH GUILFORD, CONNECTICUT

5<sup>TH</sup> Sunday after the Epiphany  
6 February 2022

- Call to order Rector Harrison West
- Status of Quorum Senior Warden, Susan Leonard
- If a quorum cannot be established, the 278<sup>th</sup> Annual Parish Meeting will be recessed.
- The meeting will reconvene at the call of the Vestry on or before June 5, 2022.

**AGENDA** *for the Reconvened*  
**278<sup>TH</sup> ANNUAL PARISH MEETING of**  
**CHRIST EPISCOPAL CHURCH**  
**Guilford, Connecticut**

3rd Sunday of Easter  
1 May 2022

Invocation

Presentation and adoption of the Voting Membership List

- Quorum declaration

Approval of the Minutes of the 277<sup>th</sup> Annual Parish Meeting

Report of the Nominating Committee

- Nominations from the floor - if any
- Appointment of Tellers - if needed
- First ballot - if needed

Recognitions

Reception of other Committee and Officer Reports

- Acceptance of reports contained in the Report to the 278<sup>th</sup> Annual Parish Meeting  
-- available via <http://www.christchurchguilford.org/parish-archive.html>

Second Ballot -- if needed

New Business:

Set the date for the 279<sup>th</sup> Annual Parish Meeting: Sunday, February 5, 2023

Adjournment

Benediction

**277<sup>th</sup> Annual Parish Meeting Minutes**  
**Christ Episcopal Church, Guilford, Connecticut**  
**Reconvened – June 6<sup>th</sup>, 2021**

**Attendance:** Senior Warden Susan Leonard declared a quorum was present. A boxed lunch was served.

**Invocation:** The meeting began with a prayer led by Father Harrison West. The Annual Parish Meeting was called to order at 12:02 p.m.

The Voting Membership List for the 277<sup>th</sup> Annual Parish Meeting and the Minutes of the 276<sup>th</sup> Annual Parish Meeting held on February 9, 2020 were available for review. A motion was made to accept the membership list as presented as well as the minutes. The motion was seconded and passed unanimously.

**Nominating Committee for the 277<sup>th</sup> Annual Parish Meeting was introduced:** Beth Brause, Bet Cummiskey, Diana Stovall and Rose Robinson with Wardens and Rector as *ex-officio* members.

**Report of the Nominating Committee:**

Vestry Officers for 2021-2022: Senior Warden Susan Leonard in her second term of a possible three terms, Junior Warden Michael Haggans in his first term of a possible three terms, Parish Clerk Janice Novak in her second term of a possible three terms and Treasurer Carol Iovanna.

**Vestry Member for the class of 2022:** Sandy Beatty

**Vestry Members for the class of 2023:** Beth Brause, Sheward Hagerty and Cindy McNamara to fill the terms of Lucy Papandrea, Richard Formica and Michael Haggans.

**Vestry Members for the class of 2024:** Bet Cummiskey, Richard DiNardo and Lisa Ste. Marie.

**Delegate to the Annual Convention of the Episcopal Church in CT:** This position was vacant.

**New Business: Father Harrison**

- ❖ Dorota Xeller, our new Director of Children's and Youth Ministries was recently hired to replace Tyler Jarvis.
- ❖ Introduction of new Parish Administrator Donna Tafel
- ❖ Christ Church had two requests for seminarian internships. Cynthia Bellomy-Parker will join us for the 2021/2022 academic year.
- ❖ Looking ahead –
  - Vacation Bible School will be held in August.
  - Outreach Committee is working on more ways for our Parish to do good in the community.
  - In September, a book discussion will be offered for participation by the entire Parish. The discussions will be held weekly on two different days. The title of the book is "The Path". Sunday School families will have an opportunity to participate in a companion curriculum. An all-ages coloring book will also be offered.
- ❖ Lisa Ste. Marie announced plans for "Welcome Back Sunday" on September 12<sup>th</sup>. This will include a broader community outreach to invite new participants in the life of the Parish.

Gabrielle Johnson thanked our Music Director, Mark Sullivan and vocal soloists, Leila Mustakos and Mark Rehnstrom for their Sunday worship anthems throughout the pandemic.

**The Date for the 278<sup>th</sup> Annual Parish Meeting was set for Sunday February 6<sup>th</sup>, 2022.** This date was approved and adopted.

There being no further business to discuss, a motion was made to adjourn. The motion was seconded and passed unanimously. The meeting adjourned at 12:40 p.m. with a benediction offered by Father Harrison West.

Respectfully submitted,

Janice A. Novak  
Parish Clerk

## **Current Terms of Parish Officers and Vestry Members**

*With their terms during the 2021-2022 year*

### **Parish Officers:**

Senior Warden: Susan Leonard (serving a second one-year term of a possible three)  
Junior Warden: Michael Haggans (serving a first one-year term of a possible three)  
Treasurer: Carol Iovanna (serving a first one-year term of a possible three)  
Clerk: Janice Novak (serving a second one-year term of a possible three)

### **Vestry Class of 2022**

Sandy Beatty  
Gabriela Cabrejo  
Mardee Moore

### **Vestry Class of 2023**

Beth Brause (elected for two years, completing Richard Formica's term)  
Sheward Hagerty (elected for two years, completing Michael Haggan's Vestry term)  
Cindy McNamara (elected for two years, completing Lucy Papandrea's term)

### **Vestry Class of 2024**

Bet Cumiskey  
Rich DiNardo (resigned for personal reasons)  
Lisa Ste.Marie

**Delegates to Diocesan Convention** (At the 2013 Annual Parish Meeting, rotating terms were instituted by electing delegates to 3, 2 and 1 year terms, as follows:)

William Cuddy -- term expires in 2022  
Gabrielle Johnson -- term expires in 2023

### **Alternate Delegate to Diocesan Convention**

Susan Pogue -- term expires in 2023

### **Nominating Committee for the 277th Annual Meeting**

(four 1-year terms, not eligible for re-election)  
William Cuddy, Sudie Danaher, Julie Harris, Susan Shackford  
The Wardens and Rector are members *ex-officio*.

## **Report of the Nominating Committee to the 278th Annual Parish Meeting**

The Nominating Committee is pleased to present the following slate of nominees to the Annual Parish Meeting of Christ Episcopal Church, Guilford, originally scheduled for February 6, 2022 - set to reconvene on May 1, 2022. The Committee expresses its gratitude to the nominees for their willingness to stand for election and to serve the parish in these roles.

***N.B.: Terms expire upon the election of successors, typically at the Annual Parish Meeting; given the "recess" of this meeting until June 6, the Vestry elected new members to serve until June for members who wished to step away.***

### **Parish Officers:**

Senior Warden – Susan Leonard (for a third one-year term, of a possible three)  
Junior Warden – Michael Haggans (for a second one-year term, of a possible three)  
Clerk – Janice Novak (for a third one-year term, of a possible three)  
Treasurer – Anthony Leonard (for a first one-year term, of a possible three)

**Vestry Class of 2025:** Sandy Beatty, Caroline Herrick, Virginia Syombathy

### **Delegate to Convention of the Episcopal Church in Connecticut (ECCT):**

Robert Donahue (three-year term expires 2025)

**Nominating Committee for the 279<sup>th</sup> Annual Parish Meeting:** Pat Daunic, Gabrielle Johnson, Melissa Lamoreaux, Anthony Leonard

(The Rector and Wardens are members *ex-officio*.)

Respectfully submitted,

The Nominating Committee for the 278<sup>th</sup> Annual Parish Meeting  
Elected Members: William Cuddy, Sudie Danaher, Julie Harris, Susan Shackford  
*Ex-officio* Members: Senior Warden Susan Leonard; Junior Warden Michael Haggans;  
and Harrison West+, Rector

May 2022

# THE NEW YORK HAITI PROJECT

March 22, 2022



**"Let endurance have its full effect." James 1:4**

Dear friends of Haiti,

There are so many things I respect about the people of Martel. Perseverance is at the top of the list. One of the buildings at St. Luke's Episcopal School was damaged in the January 27th earthquake, so they have divided the space in the other building so that classes can continue. They also split the school day so that some of the classes are held in the morning, and then other classes are held in the afternoon.

I am also amazed at God's providence, who brings to us the people and resources we need when we need it. Our engineer Makenson gave us an estimate of USD \$6,109.00 to repair the classroom building. A week later a check arrived from one of our partner parishes for \$6,000.00. The repairs are nearly complete, and the children should be back in the classroom building in the next week or so.

Father Phanord asks for your prayers. Life continues to be difficult. Gas is now \$11.00 a gallon, kidnapping is a daily threat. Food is more expensive. Please pray for Haiti, for Martel and for Father Phanord. His faith and perseverance inspire me every day.

The Rev. Sam Owen  
Founder and Director  
The New York Haiti Project



**Faithful Departed "February 8, 2021 – February 6, 2022"  
"Rest eternal grant to them, O Lord.**

**May light perpetual shine upon them."**

Leslie Phillips	-	March 8, 2021
Joanne Barringer	-	
James Palmer	-	May 21, 2021
Joyce Allen	-	May 18, 2021
Robert Linskey	-	October 8, 2021
David Moore	-	November 28, 2021
James Rae	-	December 15, 2021
Robert Sweeney	-	January 2, 2022
Geza "Charlie" Koncz-		January 9, 2022

## Rector's Report to the 277<sup>th</sup> Annual Parish Meeting of Christ Episcopal Church of Guilford, CT

Do you remember in Charles Schulz's "Peanuts" cartoons, how Lucy would confound Charlie Brown's efforts to kick the football? Just when Charlie Brown thought Lucy would indeed finally hold the ball properly for him to kick, Lucy would snatch the ball away, and Charlie Brown would kick the empty air, falling on his back. This image came to my mind repeatedly in 2021 into 2022.

After thinking mass vaccination would finally end the COVID-19 pandemic in the spring and summer of 2021, along came the Delta variant, snatching the "football" away. And then as Delta was starting to wane, along came the Omicron variant, and then the BA2 variant. Instead of trying to kick the ball into the endzone, however, Christ Church avoided "falling back," but faced each succeeding phase striving to be the Beloved Community Jesus calls us to be: A community that loves God with heart, soul, mind and strength, and loves our neighbor, as we love ourselves.

In the winter and early spring of 2021, we continued our pattern of gathering together for worship online, livestreaming our 10a.m. Sunday and Wednesday Order for Evening services; when weather permitted, we also gathered for Mid-Day Prayers in the Garden at 1p.m. on Sundays. In addition to Thursday morning Bible Study, we added back parallel Sunday morning and Tuesday evening programs -- Virtual Holy Land Tours by the Dean of St. George's College, Jerusalem, in Lent, and a book study of Presiding Bishop Michael Curry's terrific *Love is The Way: Holding onto Hope in Troubling Times*, during Eastertide.

Then on June 6, we welcomed the return of on-site worshippers to our inside services, enjoyed a box-lunch picnic together, and reconvened our 2021 Annual Parish Meeting. Mid-Day Prayers became Morning Prayer in the Garden (weather permitting) at 9a.m. The traditional summer "Lemonade Under the Balcony" became "Lemonade in the Shade" (i.e. outdoors) and continued long into the fall outdoors. Late in the fall, the 9a.m. congregation chose to move into the Parish Hall, and continue with Morning Prayer at that hour.

Our Worship Options Committee -- the Wardens, Katherine Frydenborg, Stephanie Hutchison, David Jones, Sue Shackford, Lisa Ste. Marie, Mark Sullivan, and YFNR - watched developments and made recommendations to the Vestry, guided by a commitment to safety, offering in-person on-site worship, and worship with music. As conditions changed over the year, this committee helped discern safe adjustments to our worship schedule.

Tyler Jarvis, continued to serve as our Director of Children & Youth Ministries during the winter and spring of 2021. Tyler's facility with preparing an online Sunday School for younger children was a real gift. I was among the adults who looked forward to Tyler's great story-telling each week. He held backyard Sunday School family gatherings, and led monthly Zoom conversations with our high schoolers. Tyler also preached on an almost monthly basis. As expected, Tyler left in May to prepare for Ph.D. studies at U.C.L.A.

Knowing Tyler's departure was coming, Donna LaFata and Lisa Ste. Marie were instrumental in our process of recruiting, and then discerning, whom to invite to become our next Director of Children's and Youth Ministries. After interviewing several strong candidates, we agreed to call Dorota Xeller to take on the role beginning in June, to get ready for Vacation Bible School

in July and in-person Sunday School in September. With her array of educational, musical and movement gifts, we're grateful Dorota accepted! She created and led a successful Vacation Bible School attended by children of parishioners and non-parishioners. Fortunately, the weather cooperated, and much of each day could be spent outside.

As we looked at the 2021-2022 academic year, our Faith Formation Team did some brainstorming about creatively supporting our Middle School and High School youth. Thinking outside our usual pattern, we proposed engaging a Youth Mentor; we're grateful that the Finance Committee could find the funds for a modest stipend and the Vestry gave its hearty endorsement. We had become acquainted with Will Parker, freshly graduated from Yale Divinity with an M.Div. with lots of experience in youth ministry and music for children. Will has been a great asset for our youth ministry. When the decision was made to do a Virtual Nativity Play, Will and Dorota combined their strengths to lead our young people (pre-K through high school) in creating an entirely new and imaginative telling of the Nativity Story from the vantage of the animals who witnessed it.

Thanks to the thorough planning and implementation by our "Welcome Back" Committee, headed by Lisa Ste. Marie, we had a terrific "Welcome Back Sunday" celebration on Sunday, September 12. With a food truck, an ice cream truck, festive decorations, live music courtesy of Will Parker and Cecelia Bellomy Parker (more about her shortly), we had a joyful and well-attended reunion event in the parish's well-groomed backyard.

Also on September 12, we welcomed Cecelia Bellomy Parker as our seminary-intern for the 2021-22 academic year. A senior at Berkeley Divinity School, the Episcopal seminary nested within Yale Divinity School, Cecelia preaches monthly, holds office hours for conversation about everything from personal concerns to poetry, and leads our Monday evening study of *The Path: A Journey Through the Bible*.

Thanks to their hard work, our Tag Sale Team presented an impressive Tag Sale on September 24 and 25. An essential element of the Sale's success was the vision and leadership of Co-chair Janice Novak. The Tag Sale Team primarily dedicates Sale proceeds to the maintenance and renewal of our historic properties. In Lent 2022, they funded the restoration of damaged plaster and paint on the nave ceiling.

Besides his faithfulness in leading our Choir, soloists and all of us in singing God's praises, Music Director Mark Sullivan provided a special musical event on All Saints' Sunday. Cleverly calling it "Fall Bach Sunday," Mark provided a mostly Bach recital to a totally full and delighted house. So far in 2022, Mark also combined efforts with soprano Leila Mustakos to provide a powerful presentation of "Music for Lent." YFNR needed a clean handkerchief for that one.

Our Stewardship Program to support our shared life in 2022 focused on gratitude with the theme, "Grateful for All God's Love." On the Sunday before Thanksgiving Day, also known as the Feast of Christ the King, a week of thanksgiving began with the Rev. Ellen Tillotson inspiring our witness with these words, "Guilford needs Christ Church." Parishioners were then invited to offer their 2022 Giving Estimate Cards on the altar. To demonstrate my own gratitude, parishioners received hearty pumpkin muffins baked by YFNR. Parish-wide response was very encouraging, rebuilding to almost pre-pandemic levels. Parish leaders went an extra-mile to provide the final increment to balance the proposed 2022 budget.

Christ Church's participation in the Town's Tree-lighting on the Green took a particularly creative turn in 2021: We came out of the Parish Hall into public view! The traditional Chili Supper became "Chili-to-Go" in individual serving cups plus cornbread. The Tag Sale Team mounted a terrific "Holiday Market." The ECW offered their beautifully decorated Cookie Gift Boxes. And the Youth Wreath Sale held forth as usual in the rectory garage. The LaFata family provided outdoor illuminating and heating that made the whole event possible. The response was tremendous! The Chili and Wreaths quickly sold-out; the Tag Sale Team and ECW had a terrific response. Folks lingered in the driveway, and enjoyed being together outdoors. The creative spin on this event had the makings of a renewed tradition!

I am grateful for all those who support the life in Christ that we share together as Christ Church. In addition to Mark, Dorota, Will and Cecelia mentioned above, I give thanks to God the rest of the team with whom I get to serve the parish: For the creativity and perseverance of our Communications Director Donna LaFata, who works so well with social and local media, sharing our parish life with the wider community (and making me the envy of my local clergy colleagues); For the attention and thoughtfulness that our Newsletter Editor Kate Haggans brings to every issue, making them both informative and a much-anticipated delight. After over 12 years of outstanding service as our volunteer bookkeeper, Melissa Lamoreaux hung up her "green eye shade" mid-year; in addition to her consistent faithfulness, I'm grateful for, and miss, all those great conversations we shared while she was about her tasks. Parish Administrator Donna Tafel joined our staff just as the COVID crisis began in March 2020; as circumstances have changed, she has remained cheerful, dedicated and truly seemed to enjoy meeting more and more of us. Given the needs of detailed bulletins for livestream services, she produces pages of worship materials every week, in addition to performing all her other administrative tasks, including reminding YFNR of what he needs to do next!

One of the joys of the 2021-2022 for YFNR has been to share with many of you our "Journey Through the Bible" on *The Path*. To journey with you across the narrative arc of Scripture, and learn from your responses, are high points of each week on Monday evenings and Thursday mornings.

Even though this is technically a report on the year of Lord 2021, it comes almost mid-year 2022. And so, I want to thank all of you for your support and patience through the course of the pandemic up to the present moment. Whether you agreed or disagreed with decisions your Vestry and I made on the recommendations from our Worship Options Group, you observed our community expectations. Mask-wearing during inside gatherings became optional on March 24, and on Easter Sunday, we again began offering the consecrated wine again at Holy Communion during the most well-attended Eucharist since Christmas of 2019! Parish fellowship events are again on the calendar. Based on experience, in the days to come, I am confident of Christ Church's faithful and creative response to the love of God revealed in Jesus.

Thanks be God!  
The Rev. R. Harrison West,  
*Your Friendly Neighborhood Rector*

## Communications Annual Report 2021

The position of Communications Director had a successful third full year of activity. Newsletters continued on a monthly basis thanks to Newsletter Editor Kate Haggans. Harrison continued once or twice weekly emails. Newsletters and emails kept the parish up to date on upcoming events, schedules for services, photos, parish happenings, events beyond the parish, and access to a monthly calendar. Occasionally I would send an all parish email if need be.

We continued to get as much local newspaper coverage as possible. We had a front page photo in February for Ash Wednesday. Our burning of the palms made it in the paper as a press release the following week. Christ Church youth made the paper for their Youth Mission Challenge in June. September brought our Welcome Back Sunday event which had Dorota Xeller as Person of the Week in the Guilford Courier as well as a lengthy article in the Shoreline Times. In November we were able to get Mark Sullivan in as Person-of-the-Week to promote his Fall Bach Concert.

Christ Church staff changed to a new email provider phasing out the dated SNET emails. All staff now have emails with an updated @christchurchguilford.org ending.

A Christ Church Linktree was created to keep all church related links in one place. It is linked on the bottom of the homepage of the website.

<https://linktr.ee/christchurchguilford> We will look to further promote it in 2022.

Facebook continued to be a point of connection for many in the parish. Items of interest from the diocese and beyond were shared on a weekly basis. An Instagram page was started but not heavily used as of yet. A-Frames in the front of the church changed with the seasons and for different events (VBS, Welcome Back Sunday, Tag Sale). The website and Facebook page were heavily used for Livestreaming services and keeping the parish current with information. All Livestreamed services were also posted to the church YouTube page.

Goals to be worked on in 2022 will be online giving, a digital parish directory, and continuing the work of keeping the website updated and fresh.

Director of Communications, Donna LaFata

## Newsletter, Annual Report 2021

Kate Haggans took over editing and formatting the CEC Newsletter in December 2020. Donna LaFata established the online format and was a patient coach and teacher. We continue to consult with each other as needed. There has been a Newsletter every month of the 2021 year, the January 2022 issue has gone out, and February 2022 is about to be released.

Section headings change as circumstances demand, but two new ones have been added:

- “Community Connections” has featured brief sketches of Pearl-of-Great-Price award winners for the last two years. Recently added are interviews with newcomers to the church.
- “Photo-of-the-Month” or “Video-of-the-Month” also highlights individuals or work accomplished in the Christ Church community.

We hope to continue and expand both features, adding conversations with young and old alike.

No one has asked for a Mission Statement for the newsletter. In normal circumstances the title would be enough, but the pandemic has changed the nature of how we gather. Holy Communion is offered in one kind or only with a prayer, we cannot shake hands or embrace at the Peace, and we cover our faces – our expressive selves -- with masks.

Bearing those things in mind, the mission of the newsletter is to be some of the glue -- some visual and verbal glue to compensate for our enforced distance from one another.

~ Kate Haggans, editor, CEC Newsletter

## ECCT CONVENTION 2021

The important outcomes of the Annual Convention of the Episcopal Church in Connecticut (ECCT) were the resolutions:

(1) acknowledging – and asking parishes to regularly recognize -- that we live and worship on ancestral land of Indigenous Peoples; (2) committing the ECCT to an increased investment in Young Adult ministry and in offering opportunities for young adult representation on ECCT leadership bodies; and (3) committing ECCT to Creation Care including the energy used in our buildings.

I also saw that the renovations to the Christ Church Cathedral in Hartford have produced a breathtakingly beautiful, flexible and open church for worship, music, theater and public use. Musicians played in wonderful solos and ensembles to demonstrate uses of the space. Suffragan Bishop Laura gave an excellent sermon on trauma that everyone gets in life and dealing with it. Diocesan Bishop Ian gave his last Bishop's talk on God's Mission for us.

- Bill Cuddy, delegate

## ALTAR GUILD

2021 continued to challenge all of us trying to maintain a "normal" schedule. Cynthia Dwyer and Katherine Frydenborg were responsible for the linens, candles/followers, changing the altar hangings and preparing the elements for the Eucharist. Many thanks (to the 10 o'clock attendees and Sunday School) for those who helped with clean up after the services.

Marsha Brown, the sole member of the Flower Guild, took care of each Sunday's altar flowers as well as the plants and decorations for Christmas and Easter.

We look forward to 2022 and the addition of members!

- Katherine Frydenborg



## Junior Warden Report

Thanks to the work of Susan Shackford as Junior Warden for more than 6 years and the work of many volunteers, the grounds and buildings of Christ Church are in good shape. We have challenges as described below, but there is nothing we can't deal with over the next few years.

**Grounds** – An angel stepped forward to fund a professional groundskeeper before Welcome Back Sunday. This made a huge difference in preparing the grounds for a wonderful turnout. Our budget for 2022 will allow us to maintain the back garden at minimal levels, while we concentrate our funds and volunteer efforts on keeping the front area facing the Green in good shape.

**Building improvements in 2021** – The ventilation of the parish hall was improved with the installation of a new attic fan. Other items were considered but given limited funds we have concentrated on the most pressing items.

### Immediate Building Concerns

- Plaster damage on the north side of the nave has been evaluated by an experienced plaster repair company. They last worked on earlier plaster repairs in 2014, so they are familiar with our space and our expectations for quality workmanship. The repairs should be completed before Holy Week. Much of the work may be funded by the proceeds from Tag Sales.
- The roof of the Parish Hall needs to be replaced as soon as possible. This work may include gutters and downspouts. We are seeking matching funding from a range of Guilford and Connecticut sources. The timing of this work will depend on our ability to raise the necessary funds.

**Long-term Building and Grounds Concerns** – There are several things we should do to maintain our facilities over the next several years. These include:

- Parish Hall - Exterior painting
- Bell Tower louvers - Repair and painting
- Bell Tower - Repairing the bell
- Parish Hall - Repair and repainting of the exterior stairs
- Parish Hall - Refinishing and sealing the floors
- Chancel and Nave - Repainting
- Chancel – Recarpeting
- Sacristy and Nave - Reroofing

In addition, there are other projects that would improve our facilities and make them more useable in the years to come. These include:

- Sunday school area – Perimeter drains and sump pumps to keep the basement dry
- Chancel and Nave – Improve ventilation
- Parish Hall – Add air-conditioning

- Garden – regrade area to improve drainage
- Improve exterior lighting and lighting in the Chancel

Accomplishing any of these projects will require funding that is not included in our operating budget. I am working with an *ad hoc* building committee to review priorities and develop an implementation proposal for discussion during the coming year. Comments and questions are welcomed.

– Michael Haggans, Junior Warden, [jmhaggans@gmail.com](mailto:jmhaggans@gmail.com).

## Episcopal Church Women (ECW) Annual Report

Our ECW was unable to meet in person for most of 2021, but we kept in contact weekly through a newsletter sent to 22 women. Each newsletter contained information about our continuing projects, cardholder sales, new sox and underwear project, and Covid Pandemic Food Bank Memorial project. We joined the Christ Church Outreach committee in collecting "Fill A Bag" of needed toiletries for those living on the margin, coordinated by Jennifer Huebner, adapted our Roses for Mother project and made other charitable donations. These projects were continued as "Free Will" donations sent to us from our membership and the congregation.

Our newsletter also kept each of us aware of the everyday activities of our membership. This included the Covid status for those who lived out of the area: Harriet Sayre in Maine, Gabriella LaTorre, New Hampshire; Sue Rogers, North Carolina; Pat Wakefield, South Carolina; and Jean Meiselman in Florida until May. All others lived in Guilford or nearby towns. They also sent in formation about family and the interesting facts to be included in the newsletter. We also celebrated via the postal system birthdays, Get Well, Thinking of You, Sympathy, and holidays, sending more than 40 greeting cards. We became a small community of women still very active even though not meeting in person.

Our first in-person meeting since our February, 2020 regular business meeting, was held on September 9<sup>th</sup>, at the Maritime Grill with 8 women in attendance. This was a wonderful occasion for us to greet and share with each other after such a LONG absence. Julie Harris was our guest speaker. We met again at the Maritime Grill for our October 14<sup>th</sup> business meeting with 9 in attendance. We voted to put red and white carnations on the altar November 7<sup>th</sup> to honor and remember Veterans and first responders. We did not ask for donations, but we did receive a few. Julie Harris was once again a wonderful and entertaining guest speaker. Our November 11<sup>th</sup> business meeting at the Maritime Grill had 11 in attendance. This was a planning meeting for future projects and events. We decided to host our Annual Christmas Luncheon at the Maritime Grill as we have done pre-Covid, and to continue offering our "Cookie- Less Box" scholarship project. We voted to cancel our January, 2022 business meeting. Our December 9<sup>th</sup> Annual Christmas Luncheon was attended by 17 members and was enjoyed by all. Father Harrison attended all these meetings and received and often added to the newsletters.

Our "Decorated Cookie-less Cookie Box" fundraiser was, once again a "Free Will" donation project. Funds raised will be used for our high school scholarship program, 2022. June, 2021 we awarded a \$200.00 scholarships to 6 very deserving high school seniors. We hope to continue this project in coming years.

The "Pearl of Great Price" recognition awards were given to Sue Shackford, Melissa Lamoreaux and David Jones.

We honored Charlie Koncz in August, on the occasion of his 100<sup>th</sup> birthday by sending a donation, in his name, to the National Cathedral to inscribe his name in their Book of Recognition. Sadly, we lost some very faithful Christ Church women this year, June Chittick, Joan Gilliland, Jo Barringer and Janet Moffat. We sent the National Cathedral a donation for each of these women and their names will be added to the Book of Memories.

Every newsletter ended with our "ECW PRAYER". This was asked for each of us, our congregation, our community, our state, our nation, and the world.

Respectfully Submitted,  
- Diane W. Link, President

## ECW Treasurer's Report 2021

Thanks to the generous participation of our parishioners in our Cookieless Cookie Box and Roses for Moms fundraisers we were able to support the Guilford Food Bank and the National Cathedral Restoration Fund, as well as provide scholarships to six Christ Church high school seniors this year.

### ECW FINANCIAL REPORT 2021

Checking Account Beginning Balance 01/01/2021 \$1,119.43

Income Donations \$231.00

Fundraisers \$938.00

Total income \$1,169.00

Expenses

Supplies \$86.43

In Parish \$94.40

Outreach \$1,710.00

Total expenses \$1,890.83

Checking Account Ending Balance 12/31/21 \$397.60

Savings Account Beginning Balance 01/01/2021 \$799.02

Income Fundraisers \$62.00

Interest .16

Total income \$62.16

Savings account ending balance 12/31/2021 \$861.18

Total in Checking and Savings combined \$1,258.78

## Pastoral Care

Although we have not been able to meet as a group due to COVID restrictions, members Diane Barker, Sheward Hagerty, and Ann Rae have reached out to several parishioners individually, whether it be a call, a card, an email, or a listening ear. All of us have received training in how to conduct a home Communion service for those unable to physically get to church. If in need, please give Fr. Harrison a call.

—Diane Barker

This year has been a very daunting year for many of us. Whilst I was visiting Guilford House, I was able to give pastoral care to quite a few residents including my husband and his roommate. Pastoral Care for me has been a long term calling. It doesn't go away. Other members of our church have asked me to bring them the Eucharist. And I have had requests for certain foods to bring along with the "bread of heaven" ..one member requested tiny sandwiches, my specialty. I look forward to fulfilling the Pastoral Care ministry at Christ Church along with Sheward Haggerty. Sheward is a diehard committed care giver. He and I shared many visits in the past 10 years together. JESUS said" you can accomplish good things in my name"  
I have found this to be true.

-Annie Rae, L.E.M. and pastoral care team member Christ Church

## Lay Liturgical Assistants – 10 AM Service

This report is to thank each and every one of our lay liturgical assistants for their enthusiastic and capable service throughout the past year at our 10 AM and combined services. You are the much-needed lay leaders integral to all our worship services, whether it be in the form of readings, prayers of the people or serving the chalice at Holy Eucharist.

Due to the ongoing pandemic of Covid-19, many of us have not been able to attend on-site services; so I want to most especially thank those of you who have done double, triple and even *ad infinitum* service during this trying time in our history of worship at CEC.

I am most grateful for the many blessings each of you bestows with your unique talent to the finely woven tapestry of our services. Please continue to add your excellent works to our family of worship though out the coming year.

If you would like to join our lay liturgical group to read or serve the Eucharist, please let either Harrison or me know. We welcome new members throughout the year.

With many thanks to you all,  
- Laura Raymond

## Family Life Committee Annual Report 2021

The Parish Life Committee, formerly Inreach, has met monthly via zoom over the past year. Members include Jean Valentine, Mandy Benjamin, Laura Raymond, Katherine Frydenborg, Tony Leonard, and Susan Leonard.

Our social activity level has been stymied by Covid once again. We participated in producing a terrific picnic in June with box lunches to compensate for not being able to eat out of communal bowls via potluck. We joined the Welcome Back Sunday Committee to produce a very successful multi-generational party in September, again in the back yard, with many of our regular members in attendance. We have had few coffee hours, and those have mostly been outside and limited to just coffee. Nevertheless, we stand by, ready to help make coming to church a community event. The original Travelers group continues to meet, mostly virtually. Our plans to hold a Ministry Fair in the fall were curtailed, again by the fact that we are not able to meet in person. Better luck in 2022!

- Susan Leonard, chair



## Outreach for 2021

During 2021, led by our Outreach Team, Christ Church remained engaged in ministries of service and concern for folks on the margins of our society. We have found it most effective to organize for and invite parish participation in individual efforts, such as:

- Collecting personal hygiene items for Chapel-on-the-Green's distribution with the Downtown Evening Soup Kitchen in New Haven; the parish responded very generously.
- In February and March, Outreach organized collective purchases of food items for the vulnerable population served by Amistad House in New Haven. With collected funds, we made a several large purchases that Costco delivered directly to Amistad House for us.
- In April, parishioners Pat Daunic, Jennifer Huebner and the Rev. Mary Anne Osborn participated in a "Swords to Plowshares" Gun Buyback program with the New Haven Police.
- Preparing lunches for the Community Soup Kitchen(CSK) at Christ Church, New Haven, with parishioners making sandwiches and brownies one day, and taking them to CSK and helping serve them - with fruit, chips, snack bar, etc., the next.
- Supporting our second three-day Youth Mission Challenge in June. This year, on Monday, the Rev. Charlotte White introduced us to challenges facing formerly incarcerated people and a Re-Entry Ministry supporting them; and the group then shopped for and packed back-packs with personal hygiene and clothing items for those newly released from incarceration. Tuesday, Jenifer McShane introduced us to the Connecticut Violence Intervention Program(CT-VIP) for young people at risk of being caught up in, or victimized by, street violence in New Haven; with the help of Antonio & Debbie Greco, we made individual spaghetti-and-meat-ball meals that could be shared with participants in CT-VIP's programs; and on Wednesday, we made sandwiches and brownies for CSK, took them into New Haven, and were given a memorable introduction to CSK's program for those who are at risk of experiencing hunger in greater New Haven. Over the course of the three days at least 15 of our young people participated in the Challenge.
- The rest of the parish also provided healthy snacks for CT-VIP in June; theirs were store-bought, but also very popular with the youngsters.
- In September, concerned Christ Church folks joined a community-wide effort that led to organizing "Shoreline Interfaith Resettlement"(SHIR) to welcome a family evacuated from Afghanistan. New Haven's Integrated Refugee & Immigration Services (IRIS) depends upon and supports community partners like SHIR in the re-settlement process. IRIS asked SHIR to take on the challenge of resettling a family of eleven! - two parents and nine children; they arrived in New Haven on December 27 and took up residence in a four-bedroom house SHIR had rented and furnished for them. In addition to raising over \$6,100 for this effort, Christ Church parishioners participated in the work of resettlement: Jennifer Huebner leads the Education Committee - getting everyone sorted into appropriate learning situations, and supporting their learning; Winnie Siebert leads the Transportation Committee - helping get this family of 11 to all sorts of appointments, schools, programs, and helping acclimate them to public transportation; and Diane Pierpont has been essential in getting family

members through all the mind-boggling paperwork for their health-care and other support benefits.

- During November, Outreach organized support for the Guilford Food Bank's Holiday Food Basket program for the Thanksgiving and Christmas Holidays. As requested, the parish responded generously with grocery gift cards and financial donations; the latter helped the Food Bank add fresh vegetables and a turkey for neighbors in need.
- During Advent and Christmastide, Outreach continued our Mitten Tree and Angels-Under-the-Balcony traditions. The mittens, gloves, caps, and scarves, plus a few sweaters and jackets, that decorated (i.e. covered!) the tree were all shared with Chapel-on-the-Green in New Haven. Angels-under-the-Balcony, i.e. folks in our pews, generously provided needed funding for the Town's Heating Assistance Program.
- In March of 2022 we welcomed CT-VIP's founder and executive director Leonard Jahad to Christ Church to tell the story of their effective work with local disengaged and vulnerable youth. After the Palm Sunday Soup Lunch, we sent almost 20 individual servings of that hearty vegetable soup to CT-VIP; in fact, they came and picked them up!
- Outreach helped draw parishioners' attention to the critical need for blood donations when the crisis was intense.
- On April 24, months of preparation culminated with Christ Church hosting Ekklesia Contemporary Ballet's *Land & Body: Dance & Dialogue for Eco-Justice*. With Jennifer Huebner as general chair, the Green was reserved, and the Town's portable stage engaged. With support from Outreach folks, connections were made with Guilford High School's Ecology Club, local arts organizations, and dance studios, and houses of worship in Guilford and Madison; Communications Director Donna LaFata got "Person of the Week" coverage for *Land & Body* in the *Courier*, by introducing Morley van Yperen, Ekklesia's theologian-in-residence, and a daughter of Jennifer Huebner. Creation seemed to respond approvingly with sunny, but breezy weather. A good-sized crowd attended, responding heartily to the artistry, insights and challenge of *Land & Body*.

For Outreach, by Harrison West+

## **ANNUAL REPORT, Youth Ministries**

My journey with Sunday School started June 5th, 2021. Leading the youth ministries during the global pandemic has imposed many challenges.

July and August were spent on preparing the curriculum, getting familiar with the church and meeting parishioners.

August was very important in terms of marketing and recruiting students for the annual Bible school. The camp lasted one week and appeared to be very successful. The Church hosted eight students from a few different towns. Half of the participants were Christ Episcopal Church families. Children made new friends, learned about the Bible, played, sang and prayed.

September was busy with preparation for welcoming students - WELCOME BACK event. Sunday School, together with the Committee, prepared entertainment and arts and crafts for the youth. The event brought in only a few children.

October and November were the months of reaching out to the existing families and encouraging them to register for Sunday School. The Church hired an upper School mentor and a high school volunteer. There were a total of eight registrations by the end of October.

December was truly spectacular with rehearsals and a performance of the Nativity. Parishioners were able to view the performance on a big screen. Participants were both in person as well as remote - with pre-recorded parts. The feedback was all positive. The Pageant concluded in the year 2021 in the midst of an ongoing pandemic.

I am now familiar with the staff and families, which makes my job easier and pleasant. I communicate with parishioners and staff frequently and make myself available. I keep the budget for Sunday School organized with spending very little money on supplies and trying to use recycled materials. I respond to emails and calls in a timely manner, attend staff meetings regularly and lead Faith Formation meetings every month. I put a lot of energy into the program and hope to make it grow in the near future.

- Dorota Xeller

Director of Children & Youth Ministries

## Tag Sale Team Annual Report – 2021

The Tag Sale Team was established to:

Raise funds for the Capital Reserve Fund of Christ Church

Increase visibility and participation within Christ Church

Increase outreach and visibility of Christ Church in the community

### Team members included:

Co-chairperson Rose Robinson, Amy Sheppard-Aronson, Ann Brunetti, Julie Gibson, Julie Harris, Carol Iovanna, Patti Kron, Susan Leonard, Mardee Moore and Diane Pierpont. Ex-officio members: Rev. Harrison West and Elena Phillips.

**Tag Sale (including pre-sale and post-sale)** - offering a wide variety of donated goods including clothing, household and hospitality items, decorative items, small furniture, art work, antiques, toys and games.

- Tag Sale Corner set up in Parish Hall displaying lower priced items in months preceding the sale
- Sales to Branford Antiques
- A ticketed (\$10) preview and raffle with reception hosted by The Rev. Harrison West on Friday, September 24<sup>th</sup> from 5-7 p.m.
- Saturday, September 25<sup>th</sup> the actual Tag Sale from 9 a.m. to 2 p.m. free admission for the general public
- Silent Auction both days
- Jewelry Pop-up sale in Parish Hall for a month after the sale featuring \$1-\$3 items

As the church's largest fund raiser, the two-day sale required the volunteer participation of many people to see it through to success. My sincere appreciation goes to the following people for their time, energy and support:

- Co-Chairperson: Rose Robinson
- Ex-officio members: Rev. Harrison West and Elena Phillips
- Sorters: Amy Sheppard-Aronson, Bet Cummiskey, Julie Gibson, Carol Iovanna, Pat Kral, Patti Kron, Susan and Tony Leonard and Mardee Moore.
- Clothing sorters: Kay Claiborn, Kate Haggans and Julianna Harris
- Publicity: Ann Brunetti, Dirck Goss, Kate Haggans, Donna LaFata, Lisa Ste. Marie, Donna Tafel
- Jewelry: Ginger Sheppard and her daughter, Elaine, Amy
- Set up, sale and breakdown: Gene Bishop, Marsha Brown, Ann Brunetti, James Brunetti, Bonnie deBruyn, Kay Claiborn, Katherine Frydenborg, Sheward Hagerty, Kate and Michael Haggans, Caroline Herrick, Kathleen and David Jones, Jennifer Heubner, Pat Kral, Patti and Terry Krol, Diane Pierport, Rose and Chris Robinson, Ted Sands, Ed Seibert, Susan Shackford, Donna Tafel, Rhoda Whitman, Dorota Xeller, as well as assistance from Sudie Danaher and members of the 12 Step Program.
- Sexton, Paul Ferraro, for his willing assistance throughout the year

**Christmas Market**- offering donated Christmas decorative and hospitality items, new gifts and gift baskets. Friday, December 3<sup>rd</sup> from 5-7 p.m. outside during the Town's Tree Lighting and CEC's Chili-to-Go, Youth Wreath Sale and ECW Cookie Gift Box events.

Christmas Pop-up Sale set up in Parish Hall for 3+ weeks after the Market

My gratitude to Team members: Amy Sheppard-Aronson, Ann Brunetti, Julie Gibson, Carol Iovanna, Susan Leonard and Rose Robinson for their time, effort and support in making this sale an overwhelming success.

FINANCES:

INCOME:

Pre-sales = \$518  
Branford Antiques = \$360  
Tag Sale = \$4,324.97 (total includes \$480 from Silent Auction)  
Pop-up Jewelry Sale = \$75  
**Total for Tag Sale = \$5,277.97**  
Christmas Market = \$682  
Christmas Pop-up Sale = \$54  
Total for Christmas Market = \$736  
Grand Total Income for 2021 = \$6,013.97

EXPENSES:

Check ordering - \$19.34  
Wayne Manor Building for new Parish Hall door and installation - \$1360  
Town of Guilford for sandwich sign on Green - \$50 (\$25 refunded for timely removal)  
Christmas thank you to Sexton Paul Ferraro - \$100  
Misc supplies for sorting, set up, display, etc.- \$0 (actual \$83.60 taken "in-kind")  
Grand Total Expenses for 2021 = \$1,504.34

BALANCE FOR 2021 = \$4,509.63  
PREVIOUS YEAR'S BALANCE = \$4428.37

CHECKING ACCOUNT BALANCE as of 12/31/2021 = \$8938.00

YEAR END SUMMARY:

Looking at the 2021 sales in the rearview mirror, I consider them to have been both rewarding and successful for the team. Together we worked hard and effectively toward a mutual goal and enjoyed fellowship with one other. The previous year's balance was doubled and a necessary building improvement was funded through our efforts. The team engaged a considerable number of parish volunteers and brought our parish's visibility back into the community in a positive manner. It should also be noted, the remaining household goods and small appliances were donated to the Shoreline Interfaith Resettlement Committee to help furnish a home for an Afghani family. Considering the challenges we continue to face with Covid-19 restrictions, we all should be very pleased with this year's accomplishments.

I encourage others to consider joining our team. Time commitments are flexible, and you would be surprised how much can be accomplished in an hour of volunteer time. If you don't want to work directly with the donations, there are other ways you could make a valuable contribution. You'll be a part of something vital for the Parish and personally gratifying!

- Janice A Novak, Co-chairperson

## Parish Administrator, 2021

As I was looking through past Annual Reports I came across one from Pat Wakefield in 2018. She was just celebrating her 20<sup>th</sup> year with Christ Church. And now as I write this I am (soon to be on March 17<sup>th</sup>) celebrating my second year. March 17, 2020 was the very day of our Covid "lockdown" and Harrison asked what I wanted to do. There was no hesitation in saying that, to me, it would be the perfect time to learn this new position that I was beginning. Little did anyone know that it would be so "quiet" for so long.

These past two years have really been wonderful for me. As a retiree from Goodspeed Musicals, the work at Christ Church has offered me a very different "administrative" position from other positions that I've held over the years. It's a peaceful, very kind environment with perfect hours and an amazing, patient "supervisor". With Covid and the need for on-line bulletins, these seem to consume a great deal of my time. Attempting to keep the directory updated as well as a learning curve now working with The Hartmann Group on accounts payable and accounts receivables also keeps me busy during the week.

Thanks to everyone whom I've met, not only in person but over the phone and via email, who have made me feel so welcome! Certainly the wonderful staff that I work with (Mark, Donna, Kate, Dorota and Harrison) as well as very special people like Marsha Brown, Michael Haggans, and others who stop in from time to time and have made me feel so welcome. Thank you ALL for your patience as I continue to learn.

- Donna Tafel

## Finance Committee Report - 2021

Due to an aggressive cost cutting program, the Parish ended 2021 with a slight surplus. However, it is important to note that in 2021 the Parish received \$27,531 of Federal funding through the PPP Loan Forgiveness program. That \$27,531 was a one-time gift and will not be available in 2022.

As we prepared the 2022 budget, forecast expenses were cut to the absolute minimum. However, inflation had an impact on costs. Pledging was up \$8,000 but we were still missing the \$27,000 from the one time gift. Bottom line, the Budget was showing a \$20,000+ shortfall.

The Finance Committee and the Vestry met to consider this budget problem. In the end, the members of the Finance Committee and the Vestry decided to increase their respective pledges for 2022 by a total of \$20,000. Accordingly, the 2022 Parish Budget that was approved by the Vestry has essentially a break even forecast for 2022.

The Parish Endowment, which is invested by the Diocese, provided \$20,674 of income to the Parish in 2021. The Endowment was up 7.6% in 2021 after providing the \$20,674 of income. At year-end 2021, the Parish Endowment had a market value of \$629,378.

Respectfully submitted,  
- Ted Sands

## Treasurers' Report 2021

Despite the very difficult times brought to us in 2021 we have a lot to be proud of in the financial achievements of our Parish. First the liquidity loan of \$35,000 from the Diocese was paid in full prior to incurring any interest payments. In addition, we received forgiveness on the PPP loan; it thus became a grant of \$27,500. Next, our total Estimate of Giving Contributions was \$190,653 or 97.3 of goal. Leaving us approximately \$5,000 shy of expectation but considering the effect of covid and being closed to inside worship until mid-year, we did remarkably well. Expenses were prudently controlled, and spending was at 94.4% under budget for a total of \$280,291 versus budget of \$296,862.

Our very strong and knowledgeable Treasurer Ed Siebert announced his retirement but fortunately his expertise is still available as a member of our Finance Team. Melissa Lamoreaux the cornerstone of Christ Church's bookkeeping for twelve years also announced her retirement. We are so grateful for her many years of service to us. Melissa, being a "hard act to follow," deemed it necessary to hire the team of Hartmann and Associates to carry on that vital role for us. There were a few bumps in the road, as expected from a transition, but life did go on.

Two changes were made to our operating procedures that we would like to share with you. First, direct deposit for our employees' paychecks to their accounts. This convenience was greatly appreciated. Next, we converted our checking accounts to online banking. This provides us with many great benefits such as timely receipt of our statements eliminating the previous delay of 3 weeks and providing instant availability to our accounts. We are now addressing online banking for our parishioners and friends to contribution directly from their checking accounts to our accounts.

So, in summation, it was a very active year.

- Carol J. Iovanna, Treasurer



	Unaudited Actual 2020	Budget 2021	Unaudited Actual 2021	Budget 2022
<b>Income</b>				
General Purpose				
Loan Forgiveness, PPP			27,531.55	
Total Pledge Payments & Prior Cash	214,699.40	195,996.00	195,543.41	223,000.00
Plus Pledges Prepaid in Prior Year				
Net Pledge Income	214,699.40	195,996.00	223,074.96	223,000.00
Non-pledge Offering	15,158.00	12,000.00	13,975.00	14,000.00
Donations	5,760.00	4,000.00	8,560.00	7,000.00
Easter & Christmas	7,330.00	6,000.00	5,145.00	6,000.00
Fund Raisers - Church	1,355.00	0.00	0.00	0.00
Memorial Gifts	950.00	0.00	1,467.00	0.00
Flowers & Specials	25.00	2,000.00	27.00	2,000.00
Plate Offering	798.38	1,250.00	951.00	1,000.00
Sunday School Offerings	71.00	0.00		0.00
Use of Church Properties	7,735.00	5,500.00	6,585.00	6,500.00
Grant, Forgiveness of PPP	0.00	27,500.00		
Income from Investments	20,301.80	21,000.00	22,598.18	22,000.00
<b>Total General Purpose Revenue</b>	<b>274,183.58</b>	<b>275,246.00</b>	<b>282,383.14</b>	<b>281,500.00</b>
<b>Expenses</b>				
Diocesan Pledge	26,928.00	26,800.00	26,928.00	25,668.00
Outreach			815.49	
Salaries & Related Expenses				
Payroll Processing Fee	1,639.73	1,600.00	2,051.69	2,000.00
Clerical Education	52.50	996.00	3.00	250.00
Housing Equity Allowance	2,866.07	2,912.31	2,912.29	2,968.33
Employee Mileage	40.48	100.00	158.82	350.00
Med., Dental, Gp Life Ins.	11,667.60	12,393.00	12,903.65	12,760.20
Nursery Helper	220.00	250.00	11.00	250.00
Staff Payroll Taxes	4,373.03	5,435.58	4,930.51	5,001.28
Pension Premiums	13,235.80	18,155.35	15,871.96	17,000.00
Rector's Professional Expenses	89.95	2,500.00	0.00	1,000.00
Rector's Discretionary Fund		0.00		0.00
Rectory Utilities (50% Rector Comp.)	5,170.74	5,000.00	4,951.40	5,000.00
Vacation Bible Sch./Music Camp		200.00		0.00
Supply Clergy	200.00	800.00		0.00
Supply Sunday School			42.31	0.00
Supply Clergy Travel		100.00	1,750.00	0.00
Supply Organist		300.00		300.00
Student Intern		0.00		0.00
Sabbatical Reserve		0.00		1,200.00
Salaries	119,041.87	133,971.00	129,872.24	129,552.54
Rector Social Security & Medicare	10,229.76	10,394.92	10,394.89	10,594.88
<b>Total Salaries &amp; Expenses</b>	<b>168,827.53</b>	<b>195,108.17</b>	<b>185,853.76</b>	<b>188,227.22</b>

	Unaudited Actual 2020	Budget 2021	Unaudited Actual 2021	Budget 2022
<b>Church Programs</b>				
Adult Christian Ed.	63.75	300.00	602.42	300.00
Auditing Services		3,000.00		1,500.00
Choir / Special Music	4,450.00	6,000.00	5,150.00	6,000.00
Sunday School & VBS	874.35	1,100.00	665.66	1,100.00
Fundraising - Church			100.00	0.00
<b>Administration</b>				
Other Expense		380.00	14.50	300.00
Petty Cash			150.00	0.00
Outside Printing		300.00		0.00
Uncollected Pledge Allowance				0.00
Postage	1,363.05	1,800.00	1,333.97	1,400.00
Publicity/Ads	209.60	400.00	218.16	300.00
Telephone/Internet	4,688.88	3,500.00	5,108.56	4,000.00
Office Supplies	3,850.74	3,000.00	3,555.77	3,000.00
Bookkeeping Service (Budget 2021 half year)		3,750.00	1,650.00	4,200.00
General & Finance / Professional / Bank Fee	710.02	120.00	623.25	300.00
<b>Total Administration</b>	<b>10,822.29</b>	<b>13,250.00</b>	<b>12,654.21</b>	<b>13,500.00</b>
Hospitality	278.31	2,004.00	4,174.38	3,000.00
Newcomers Ministry	0.00	300.00		300.00
Stewardship	746.99	1,500.00	79.54	800.00
Outreach & Pastoral Care	285.37	300.00	683.30	500.00
Altar Flowers / Special Services	215.70	640.00	1,058.34	750.00
Altar Supplies-other	2,378.22	2,860.00	553.02	1,000.00
Youth Program	0.00	1,200.00	74.99	1,000.00
<b>Total Church Programs</b>	<b>20,114.98</b>	<b>32,454.00</b>	<b>25,795.86</b>	<b>29,750.00</b>
<b>Plant Expenses</b>				
Insurance	9,351.00	16,000.00	12,699.48	11,502.45
Interest Expense			76.69	0.00
Maintenance Supplies	632.31	1,000.00	693.61	750.00
Organ & Piano Maintenance	1,176.00	2,000.00	1,323.00	1,500.00
Church Repair & Maintenance	5,042.25	6,000.00	10,931.05	5,000.00
Rectory Repair & Maintenance	2,288.00	2,000.00	2,692.99	2,000.00
Grounds Maintenance	372.23	500.00	470.60	500.00
Other Repairs & Improvements	5,331.38	3,000.00	282.19	3,000.00
Maintenance Fund Reserve				1,200.00
Outside Cleaning	805.60	1,000.00	1,080.00	2,250.00
Utilities - Church	10,542.03	11,000.00	10,648.37	11,000.00
<b>Total Plant Expenses</b>	<b>35,540.80</b>	<b>42,500.00</b>	<b>40,897.98</b>	<b>38,702.45</b>
<b>Total Parish Expenses</b>	<b>251,411.31</b>	<b>296,862.17</b>	<b>280,291.09</b>	<b>282,347.67</b>
<b>Net Operating Income</b>	<b>22,772.27</b>	<b>-21,616.17</b>	<b>2,092.05</b>	<b>-847.67</b>

## Treasurers' Report 2021

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- Carol J. Iovanna, Treasurer

**Christ Church**  
**Balance Sheet**  
As of December 31, 2021

	Dec 31, 21
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>Checking</b>	
Tag Sale #1689	8,942.00
Capital Fund #1817	394.50
Operating #4035	34,724.20
Rector's Operating Accts	
Discretionary Fund - Ckng #1200	1,376.18
<b>Total Rector's Operating Accts</b>	1,376.18
<b>Total Checking</b>	45,436.88
<b>ECW Funds</b>	
Evening Womens Guild #0247	8,187.38
ECW Checking #5310	172.60
ECW Savings #9145	693.75
<b>Total ECW Funds</b>	9,053.73
<b>Endowment Bank Funds</b>	
<b>Restricted Endowment Funds</b>	
Newhall Fuel Principal	1,000.00
Newhall Medical Principal	1,000.00
Stone Fund Principal	2,000.00
Williams Fund Principal	1,000.00
Restricted Endowment Funds - Other	82.40
<b>Total Restricted Endowment Funds</b>	5,082.40
<b>Total Endowment Bank Funds</b>	5,082.40
<b>Saving Accounts</b>	
Webster money market #2510	74,274.54
Generator Account-Capital #4327	15,014.36
Deferred Income #8897	27,938.55
<b>Earmarked Church Funds</b>	
Sabbatical Fund #1206	2,200.00
Maintenance Reserve Fund #3634	6,066.70
Memorials & Gifts #2359	11,446.43
<b>Total Earmarked Church Funds</b>	19,713.13
<b>Total Saving Accounts</b>	136,940.58
<b>Total Checking/Savings</b>	196,513.59
<b>Accounts Receivable</b>	
Pledges Payable	(1,795.68)
<b>Total Accounts Receivable</b>	(1,795.68)
<b>Total Current Assets</b>	194,717.91
<b>Fixed Assets</b>	
<b>Endowment Assets</b>	
<b>Restricted Endowment Assets</b>	
Boston St. Proceeds	258,014.00
Bradley Barnes Trust	5,000.00
<b>Total Restricted Endowment Assets</b>	263,014.00
<b>Unrestricted Endowment Assets</b>	
General Fund / Andrews Mem Fund	269,064.24
<b>Total Unrestricted Endowment Assets</b>	269,064.24
<b>Total Endowment Assets</b>	532,078.24

**Christ Church**  
**Profit & Loss Budget vs. Actual**  
 January through December 2021

	Jan - Dec 21	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Discretionary Fund - Rector	1,100.00			
<b>TOTAL GENERAL PURPOSE</b>				
<b>GENERAL PURPOSE</b>				
Loan-forgiven	27,531.55	27,500.00	31.55	100.1%
Pledge Payments & Prior Cash				
Pledges	195,543.41			
Pledge Payments & Prior Cash - Other	0.00	195,996.00	(195,996.00)	0.0%
<b>Total Pledge Payments &amp; Prior Cash</b>	195,543.41	195,996.00	(452.59)	99.8%
Non-pledge offerings	13,975.00	12,000.00	1,975.00	116.5%
Donations	8,560.00	4,000.00	4,560.00	214.0%
Easter & Christmas	5,145.00	6,000.00	(855.00)	85.8%
Income from Investments, etc.	22,598.18	21,000.00	1,598.18	107.6%
Memorials/Gifts	1,467.00			
Parish Specials	27.00			
Plate Offerings	951.00	1,250.00	(299.00)	76.1%
Use of Church Properties	6,585.00	5,500.00	1,085.00	119.7%
<b>Total GENERAL PURPOSE</b>	282,383.14	273,246.00	9,137.14	103.3%
<b>Total TOTAL GENERAL PURPOSE</b>	282,383.14	273,246.00	9,137.14	103.3%
<b>SPECIAL PURPOSE</b>				
Rite 13/J2A fund raisers	945.00			
Designated Parish Org.	1,066.00			
Sabbatical Fund	265.00	2,000.00	(1,735.00)	13.3%
<b>Total SPECIAL PURPOSE</b>	2,276.00	2,000.00	276.00	113.8%
Misc. Inc	56.40			
<b>Total Income</b>	285,815.54	275,246.00	10,569.54	103.8%
<b>Expense</b>				
<b>TOTAL PARISH OPERATIONS</b>				
<b>DISBURSEMENTS-Outside</b>				
Diocesan Pledge - Parish	26,928.00	26,800.00	128.00	100.5%
Spl.Offer - Outreach	815.49			
<b>Total DISBURSEMENTS-Outside</b>	27,743.49	26,800.00	943.49	103.5%
<b>SALARIES &amp; RELATED EXP.</b>				
Payroll Processing Fee	2,051.69	1,600.00	451.69	128.2%
Clerical Education	3.00	996.00	(993.00)	0.3%
Housing				
Housing Equity Allowance	2,912.29	2,912.00	0.29	100.0%
<b>Total Housing</b>	2,912.29	2,912.00	0.29	100.0%
Employee mileage	158.82	100.00	58.82	158.8%
Med., Dental, Gp Life Ins.	12,903.65	12,393.00	510.65	104.1%
Nursery Helper	11.00	250.00	(239.00)	4.4%
Payroll Taxes	4,930.51	5,436.00	(505.49)	90.7%
Pension Premiums	15,871.96	18,155.00	(2,283.04)	87.4%
Prof. Exp. - Rector	0.00	2,500.00	(2,500.00)	0.0%
Rectory Utilities	4,951.40	5,000.00	(48.60)	99.0%
<b>Salaries</b>				
Supply Sunday School	42.31			
Vacation Bible Sch/Music Camp	0.00	200.00	(200.00)	0.0%
Supply Clergy	1,750.00	800.00	950.00	218.8%
Supply Travel	0.00	100.00	(100.00)	0.0%
Supply Organist	0.00	300.00	(300.00)	0.0%
Salaries - Other	129,872.24	133,971.00	(4,098.76)	96.9%

**Christ Church**  
**Profit & Loss Budget vs. Actual**  
January through December 2021

	Jan - Dec 21	Budget	\$ Over Budget	% of Budget
Utilities - Church	10,648.37	11,000.00	(351.63)	96.8%
<b>Total PLANT EXPENSES</b>	<b>40,897.98</b>	<b>42,500.00</b>	<b>(1,602.02)</b>	<b>96.2%</b>
<b>Total TOTAL PARISH OPERATIONS</b>	<b>280,291.09</b>	<b>296,862.00</b>	<b>(16,570.91)</b>	<b>94.4%</b>
<b>Total Expense</b>	<b>280,291.09</b>	<b>296,862.00</b>	<b>(16,570.91)</b>	<b>94.4%</b>
<b>Net Ordinary Income</b>	<b>5,524.45</b>	<b>(21,616.00)</b>	<b>27,140.45</b>	<b>(25.6)%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
<b>Gifts/Other</b>				
Gifts/Other-Youth Program	45.00			
Gifts/Other - Other	1,440.85			
<b>Total Gifts/Other</b>	<b>1,485.85</b>			
<b>Fund Raisers</b>				
Acolyte Festival Income	732.00			
Fund Raisers - Other	7,547.47			
<b>Total Fund Raisers</b>	<b>8,279.47</b>			
<b>Outreach Income</b>				
Refugee Ministry Income	6,501.15			
Food Bank, Baskets, Card	605.00			
Outreach Income - Other	2,980.43			
<b>Total Outreach Income</b>	<b>10,086.58</b>			
<b>Capital Campaign Gifts</b>	<b>(964.00)</b>			
<b>ECW - Income</b>	<b>646.01</b>			
<b>Total Other Income</b>	<b>19,533.91</b>			
<b>Other Expense</b>				
Fund Raising Exp-other	69.34			
Rite 13 Fund Raiser/Expenses				
Youth Group Outreach	304.11			
Rite 13 Fund Raiser/Expenses - Other	398.75			
<b>Total Rite 13 Fund Raiser/Expenses</b>	<b>702.86</b>			
<b>Spl. Outreach</b>	<b>2,175.00</b>			
Refugee Ministry Expense	3,170.00			
Discretionary Fund-Rector	3,476.03			
ECW - Expense	2,799.57			
Major Improvement	1,840.00			
Non Income Expense	920.85			
<b>Total Other Expense</b>	<b>15,153.65</b>			
<b>Net Other Income</b>	<b>4,380.26</b>			
<b>Net Income</b>	<b>9,904.71</b>	<b>(21,616.00)</b>	<b>31,520.71</b>	<b>(45.8)%</b>

**Christ Church**  
**Profit & Loss Comparison YTD**  
 January through December 2021

	Jan - Dec 21	Jan - Dec 20
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
Discretionary Fund - Rector	1,100.00	0.00
<b>TOTAL GENERAL PURPOSE</b>		
<b>GENERAL PURPOSE</b>		
Loan-forgiven	27,531.55	0.00
Pledge Payments & Prior Cash		
Pledges	195,543.41	214,779.40
Pledge Payments & Prior Cash - Other	0.00	(80.00)
<b>Total Pledge Payments &amp; Prior Cash</b>	<b>195,543.41</b>	<b>214,699.40</b>
Non-pledge offerings	13,975.00	15,158.00
Christian Ed - Adult	0.00	71.00
Donations	8,560.00	5,760.00
Easter & Christmas	5,145.00	7,330.00
Fund Raisers-Church	0.00	1,355.00
Income from Investments, etc.	22,598.18	20,301.80
Memorials/Gifts	1,467.00	950.00
Parish Specials	27.00	25.00
Plate Offerings	951.00	798.38
Use of Church Properties	6,585.00	7,735.00
<b>Total GENERAL PURPOSE</b>	<b>282,383.14</b>	<b>274,183.58</b>
<b>Total TOTAL GENERAL PURPOSE</b>	<b>282,383.14</b>	<b>274,183.58</b>
<b>SPECIAL PURPOSE</b>		
Rite 13/J2A fund raisers	945.00	402.00
Designated Parish Org.	1,066.00	0.00
Sabbatical Fund	265.00	1,200.00
<b>Total SPECIAL PURPOSE</b>	<b>2,276.00</b>	<b>1,602.00</b>
Misc. Inc	56.40	(347.15)
<b>Total Income</b>	<b>285,815.54</b>	<b>275,438.43</b>
<b>Expense</b>		
<b>TOTAL PARISH OPERATIONS</b>		
<b>DISBURSEMENTS-Outside</b>		
Diocesan Pledge - Parish	26,928.00	26,928.00
Spl.Offer - Outreach	815.49	0.00
<b>Total DISBURSEMENTS-Outside</b>	<b>27,743.49</b>	<b>26,928.00</b>
<b>SALARIES &amp; RELATED EXP.</b>		
Payroll Processing Fee	2,051.69	1,639.73
Clerical Education	3.00	52.50
Housing		
Housing Equity Allowance	2,912.29	2,866.07
<b>Total Housing</b>	<b>2,912.29</b>	<b>2,866.07</b>
Employee mileage	158.82	40.48
Med., Dental, Gp Life Ins.	12,903.65	11,667.60
Nursery Helper	11.00	220.00
Payroll Taxes	4,930.51	4,373.03
Pension Premiums	15,871.96	13,235.80
Prof. Exp. - Rector	0.00	89.95
Rectory Utilities	4,951.40	5,170.74
Salaries		
Supply Sunday School	42.31	0.00
Supply Clergy	1,750.00	200.00
Salaries - Other	129,872.24	119,041.87
<b>Total Salaries</b>	<b>131,664.55</b>	<b>119,241.87</b>

**Christ Church**  
**Profit & Loss Comparison YTD**  
 January through December 2021

	Jan - Dec 21	Jan - Dec 20
<b>Net Ordinary Income</b>	5,524.45	24,027.12
<b>Other Income/Expense</b>		
<b>Other Income</b>		
Dominican Republic mission trip	0.00	1,000.00
<b>Gifts/Other</b>		
Gifts/Other-Youth Program	45.00	0.00
Gifts/Other - Other	1,440.85	10.00
<b>Total Gifts/Other</b>	1,485.85	10.00
<b>EECW - Income</b>	0.00	150.00
<b>Fund Raisers</b>		
Acolyte Festival Income	732.00	0.00
Fund Raisers - Other	7,547.47	0.00
<b>Total Fund Raisers</b>	8,279.47	0.00
<b>Outreach Income</b>		
Refugee Ministry Income	6,501.15	0.00
Food Bank, Baskets, Card	605.00	0.00
Outreach Income - Other	2,980.43	2,005.00
<b>Total Outreach Income</b>	10,086.58	2,005.00
<b>Capital Campaign Gifts</b>	(964.00)	0.00
<b>ECW - Income</b>	646.01	1,647.00
<b>Gifts to Rector Fund</b>	0.00	3,015.00
<b>Total Other Income</b>	19,533.91	7,827.00
<b>Other Expense</b>		
Fund Raising Exp-other	69.34	0.00
<b>Rite 13 Fund Raiser/Expenses</b>		
Youth Group Outreach	304.11	0.00
Rite 13 Fund Raiser/Expenses - Other	398.75	0.00
<b>Total Rite 13 Fund Raiser/Expenses</b>	702.86	0.00
<b>Memorials</b>	0.00	700.00
<b>Spl. Outreach</b>	2,175.00	2,049.25
<b>Refugee Ministry Expense</b>	3,170.00	0.00
<b>Discretionary Fund-Rector</b>	3,476.03	1,657.58
<b>ECW - Expense</b>	2,799.57	1,497.00
<b>Funds Remitted to Other Org.</b>	0.00	60.00
<b>Major Improvement</b>	1,840.00	0.00
<b>Misc. Proj. Exp.</b>	0.00	553.02
<b>Non Income Expense</b>	920.85	0.00
<b>Total Other Expense</b>	15,153.65	6,516.85
<b>Net Other Income</b>	4,380.26	1,310.15
<b>Net Income</b>	<b>9,904.71</b>	<b>25,337.27</b>